

DIOCESE OF RICHMOND
ANNUAL REPORT
FISCAL YEAR 2008 - 2009
(FROM July 1, 2008 through June 30, 2009)

Please type

Name of Parish: _____

Location: _____ Parish # **618**

CENSUS STATISTICS

1. INDIVIDUALS (Count only baptized Catholics in your parish. Do not count non-Catholics residing in the same household. Please indicate total number in each age category.)

	18-30	31-59	60 & Over	Unknown	Total	
A. Catholic Men	197	482	249	41	969	
B. Catholic Women	219	603	282	53	1157	
	Under 1	1-5	6 - 12	13-17	Unknown	Total
C. Catholic Children	25	184	396	260	4	869

D. Total Number of Catholic Individuals: (This figure should represent a total of A, B, and C.

If these figures do not agree, please attach an explanation.)

2995

2. FAMILIES (Catholic adults over age 18 residing in household categories A and B below should not be counted as a separate family for purposes of this report. They would have been counted as individuals above, but would fall within the family structure listed below.)

A. Single Parent Families (with children at home under 18):

79

B. Married Couple Families (with children at home under 18):

450

C. Other Adult Households (with no children at home under 18):

621

D. Total Families (A, B, & C):

1150

3. DEATHS (Indicate by age at death.)

Under 1	1-5	6-12	13-17	18-30	31-59	60 & Over	Unknown	Total
					7	17		24

4. ETHNICITY/RACE

Asian	African American	Hispanic	Native American	Caucasian	Other	Total
1263	41	119	0	1376	196	2995

5. SCHOOL AFFILIATION (For children counted in 1-C above, indicate the number attending each of the following types of schools.)

A. Catholic Grade School (K-8):

209

B. Catholic High School (9-12):

31

C. Public/Private Grade School (K-8):

291

D. Public/Private High School (9-12):

150

6. RELIGIOUS EDUCATION (Indicate the number of children who attended religious education classes in the parish and adults who attend one or more religious education programs. Do not count individuals twice if they attended more than one program during the year.)

A. Grade School Students (K-8):

139

B. High School Students (9-12):

54

C. Adults (18 years and over):

135

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SACRAMENTAL STATISTICS

1. RCIA

A. With Baptism, Confirmation and Eucharist at the same time (List by age.):

Under 18	18-30	31-59	60 & Over	Unknown	Total
					0

B. With Confirmation and Eucharist ONLY (List by age.):

Under 18	18-30	31-59	60 & Over	Unknown	Total
	3				3

2. BAPTISMS (Do not include those counted in RCIA above.):

Under 1	1-7	8-17	18-30	31-59	60 & Over	Unknown	Total
27	4						31

3. FIRST EUCHARIST (Do not include those counted in RCIA above.):

	117
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4. CONFIRMATION (Do not include those counted in RCIA above. List by age.)

Under 16	17-19	20-30	31-59	60 & Over	Unknown	Total
	28					28

5. MARRIAGES DURING THE YEAR IN YOUR PARISH

Catholic	Mixed	Total
3	1	4

6. MARRIAGE VALIDATIONS DURING THE YEAR

2		2
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OTHER INFORMATION

How many members on Parish Finance Council?	8
How often does Parish Finance Council meet?	monthly
Does Parish Finance Council review the accounting books monthly?	yes
Are quarterly payroll tax returns (Form 941) reviewed and filed?	yes
Are forms W-2 reviewed and filed properly with a W3 transmittal?	yes
Does the parish receive a report from the Haiti recipient of how funds were used?	n/a

Finance Council Chairperson as of July 1, 2009:

Name Robert Morrison

Street/P.O. Box 1098 Tradewinds Road

City/State/Zip Virginia Beach Va 23464

*A copy of parish charity collections with the respective dollar amounts has been included with this submission.
A copy of your budget for next year should already have been submitted.*

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PARISH RECEIPTS

Parish Receipts for General Church Support:

(A/C#)

1 Sunday & Holyday Collection	4300.01	76,195.62
2 Sunday & Holyday Collection	4301.01	509,786.71
3 Additional Parish Collections	4302.01	1,393.14
4 Stole Fee	4309.01	9,204.00
5 Votive Stands	4310.01	4,001.37
6 Refunds & Overpayments	4311.01	1,614.88
7 Net Fundraising, Entertainment, Benefits	4312.01	-
8 Legacies	4313.01	-
9 Rental Income	4315.01	260.00
10 Interest Income	4316.01	9,522.12
11 Dividend Income	4317.01	13,545.43
12 Net Bingo Proceeds	4318.01	-
13 Net Revenue from Preschool Operations	4335.01	-
14 Columbarium and/or Cemetery income	4338.01	1,200.00
15 Fees Income	4339.01	-
16 Non-Exempted Capital Improvement Collection	4346.01	16,168.79
17 Non-Exempted Debt Reduction Collection	4347.01	-
18 Collection for School Purposes	4348.01	-
19 Catholic Virginian	4349.01	5,131.75
20 Collection for Religious Education	4350.01	8,133.00
21 Net Revenue from Publications Sold	4351.01	336.00
22 Capital Gain <Loss> on Investments	4364.01	-
23 Contributions for Designated Use (attach list)	4365.01	13,919.79
24 Sale of Parish Equipment	4366.01	-
25 Sale of Parish Real Estate	4367.01	-
26 Miscellaneous Youth Ministry Income		<u>6,234.44</u>
Thanksgiving Collection		<u>1,256.95</u>
Children's Offering		<u>53.02</u>
Christmas Collections		<u>8,489.12</u>
Easter Collections		<u>5,228.00</u>

TOTAL RECEIPTS SUBJECT TO CATHEDRATICUM TAX

691,674.13

Parish Receipts Exempted from Cathedraticum:

27 Exempted Capital Improvement Collection (attach required letter)	4346.01	-
28 Exempted Debt Reduction Collection (attach required letter)	4347.01	-
29 Parish Charities (complete attached schedule)	4352.01	889.46
30 Specific Exemption from Bishop (attach required letter)	4360.01	-

TOTAL RECEIPTS EXEMPTED FROM CATHEDRATICUM TAX

889.46

SUBTOTAL - ALL PARISH RECEIPTS

692,563.59

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PARISH RECEIPTS CONTINUED

Diocesan Collections

31	Haiti Ministry Income	4345.01	-	
32	Catholic University	4371	-	
33	World Missions (Propagation of the Faith)	4372	-	
34	Campaign for Human Development	4373	440.50	
35	Catholic Charities	4374	1,010.00	
36	Respect Life	4375	521.50	
37	Latin America	4376	-	
38	National Black and Indian	4377	-	
39	Overseas Relief (Bishop Relief)	4378	906.00	
40	Holy Land	4379	-	
41	Holy Father (Peter's Pence)	4380	755.00	
42	Communications	4381	-	
43	Eastern/Central Europe	4383	-	
44	Missionary Co-Operative Plan	4384	184.00	
45	Retired Religious	4385	837.50	
46	Catholic Home Missions Appeal	4386	334.00	
47	Miscellaneous			
	TOTAL DIOCESAN COLLECTIONS			4,988.50

Special Transactions

48	Parish sponsored activity fees forwarded (must match expense line 75)	4337.01	-	
49	Subsidies received from Diocese/Mission Co-ops/Grant Revenue	4362.01	-	
50	Unrealized Gains/Losses on Investments	4363.01	-	
51	Miscellaneous		-	
	TOTAL SPECIAL TRANSACTIONS			-

TOTAL RECEIPTS SUBJECT TO CATHEDRATICUM TAX (from page 3) 691,674.13

TOTAL RECEIPTS EXEMPTED FROM CATHEDRATICUM TAX (from page 3) 889.46

Total Receipts for Year	697,552.09
Amount Borrowed During Year	-
Beginning Cash Balance - Checking 7/1/08	7,581.57
Transfer from Savings	46,039.74
Unremitted Withholdings From Employees and Change in Payables	-
GRAND TOTAL	751,173.40

CATHEDRATICUM COMPUTATION

Parish Operating Receipts Subject to Cathedaticum	691,674.13
Less: Parish debt paid from taxable funds	
Increased Offertory Funds Paid for December 31, 2008	-
Increased Offertory Funds Paid for March 31, 2009	-
Net taxable receipts	691,674.13
Multiplied by	x 9.5%
TOTAL FISCAL 08-09 CATHEDRATICUM TAX DUE	65,709.04

NOTE: Attach copy of Bishop's letter for any amounts listed on lines 27 through 28.

Increased Offertory Funds Paid deducted should equal Increased Offertory Collection on line 70.

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PARISH EXPENDITURES

Personnel Costs:

1 Stipend - clergy	5105	27,173.34
2 Stipend - extra clergy	5106	9,652.00
3 Priest retirement	5110	13,045.34
4 Priest auto assessment	5111	3,000.00
5 Priest medical insurance	5112	8,341.75
6 Priest/Deacon retreat costs	5115	632.79
7 Priest/Deacon continuing education	5116	585.05
8 Seminarian costs	5120	-
9 Salary - religious personnel	5125	-
10 Religious medical insurance	5126	-
11 Religious FICA	5127	-
12 Religious continuing education	5128	931.60
13 Religious housing allowance	5129	-
14 Religious car allowance	5130	-
15 Religious retreat costs	5131	-
16 Religious retirement	5132	-
17 Lay salary	5141	183,000.78
18 Employer FICA tax	5175	12,841.56
19 Lay medical insurance	5176	18,512.10
20 Lay retirement	5177	1,838.00
21 Lay disability insurance	5178	267.30
22 Worker's compensation insurance/Unemployment expenses	5179	-
23 Lay continuing education	5180	18.44
24 Employee Assistance Plan	5181	212.10
25 Reimbursed shared personnel expenses (for clustered parish use only)	5184	-

TOTAL PERSONNEL COSTS:

280,052.15

Non-Personnel Costs:

26 Auto travel costs	5209	2,465.59
27 Utilities	5229	21,168.15
28 Rectory costs	5245	4,797.81
29 Worship expenses	5265	19,357.32
30 Repairs and maintenance	5309	121,266.39
31 Office supplies	5311	8,117.36
32 Supplies-miscellaneous	5312	5,407.20
33 Paper products	5313	267.09
34 Bookkeeping services	5314	14,922.56
35 Collection envelopes	5315	8,952.56
36 Copying costs	5316	341.02
37 Printing costs	5317	3,000.45
38 Postage costs	5318	2,774.28
39 Parish directory	5319	118.10
40 Dues and subscriptions	5320	467.75
41 Books and periodicals	5321	1,269.94
42 Gifts and contributions	5322	3,379.10
43 Professional services	5323	-
44 Depreciation	5324	-
45 Real estate taxes	5325	-
46 Personal property taxes	5326	-
47 Workshops attended	5330	650.00
48 Workshops held	5331	-
49 Other expenses	5371	5,013.10

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PARISH EXPENDITURES CONTINUED

50 Pastoral council	5375	-	
51 Finance council	5380	30.10	
52 Christian education	5385	16,791.75	
53 Justice and peace	5395	2,100.55	
54 Parish community life	5410	5,969.26	
55 Youth ministry	5420	10,453.56	
56 Young adult ministry	5430	-	
57 Lay formation	5440	-	
58 Reimbursed shared parish expenses (for clustered parish use only)	5450	-	
59 Columbarium/Cemetery expense	5470	37.50	
60 Miscellaneous		2,948.71	
Computer Soft/Hardware		3,287.42	
Youth Group Activities/Meetings		3,995.27	
Adoration Chapel Expenses		3,883.95	
TOTAL NON-PERSONNEL COSTS:			273,233.84
Assessments/Collections/Fees Forwarded:			
61 Cathedraticum	5601.01	71,020.00	
62 Self insurance assessment	5602.01	12,600.36	
63 Catholic Virginian assessment	5603.01	9,032.00	
64 Subsidy for parish school	5606.01	87,250.00	
65 Subsidy for regional school	5607.01	10,000.00	
66 Madonna House Hospitalization assessment	5613.01	177.14	
67 Stewardship assessment	5614.01	-	
68 Collections forwarded	5615	4,988.50	
69 Monies forwarded to Haiti	5620	-	
70 Increased Offertory Collection Forwarded	5621	-	
71 Miscellaneous		2,475.65	
TOTAL ASSESSMENTS/COLLECTIONS/FEES FORWARDED			197,543.65
SUBTOTAL ALL EXPENDITURES (including total personnel costs from page 5)			750,829.64
72 Interest payments on debt	5632.01	-	-
73 Capital improvements (attach list)		-	-
74 Principal portion of debt paid		-	-
75 Parish sponsored activity expense	5460	-	-
76 Total Expenditures			750,829.64
77 Transfers to Savings/Investments			-
78 Ending Cash Balance-Checking (at 6/30/09)			343.76
GRAND TOTAL			751,173.40

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Contributions for Designated Use

Adoration Chapel	\$	4,886.40
Coffe and Donuts Collection	\$	1,779.76
Altar Flowers	\$	2,565.76
Utility Collection	\$	4,687.87

\$ 13,919.79