

BAPTISM REGISTRATION FORM

Print clearly and either drop off at the Parish Office or mail to: St. Matthew's Catholic Church, 3314 Sandra Lane,
Virginia Beach, VA 23464

PLEASE PRINT CLEARLY

Date: _____

Child's Name _____
First Middle Last

Date of Birth _____ Place of Birth _____
City & State

Residence _____
Street City State Zip

Father's Name _____
First Middle Last

Mother's Name _____
First Middle Maiden Name Last

Father's Religion _____ Mother's Religion _____

Home Phone _____ Business Phone: Father _____ Mother _____

Godfather's Name _____ Religion _____
First Last

Godmother's Name _____ Religion _____
First Last

Are you presently married? Yes _____ No _____

If so, were you married by a Roman Catholic Priest? Yes _____ No _____

Have you attended Baptism class within the past 3 years? Yes _____ No _____

Are you a registered member of St. Matthew's Church? Yes _____ Envelope # _____ No _____

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Please see attached schedule.

Date and Time of Baptism Selected: _____

Office use: PDS _____ Class Attendance Date _____ Sacrament Recorded _____

BAPTISM GUIDELINES

1. Parents must be **registered members** of the parish **for at least 6 months** before they can apply for the baptism of their child. They must attend Saturday Vigil or Sunday liturgy regularly and be involved in the activities of the parish or engaged in a ministry. They should support the needs of the parish in the spirit of joyful giving.
2. Baptismal class registration takes place at the Parish office. Parents of the child AND the sponsors must attend the Baptism class.
3. Please return the Baptism Registration form to the office at least one week before the scheduled class.
4. Please print all information clearly, as it will be entered into the church Sacrament book for later use by your child.
5. Two sponsors, a man and a woman who are practicing Catholics are required. With the Pastor's permission, a non-Catholic Christian may stand as a sponsor. The sponsors/godparents will need to present a letter from their parish church stating they are practicing Catholics.
6. If you need to change any information on the Baptismal Registration form, or need other information, contact the Parish office.
7. We must insist that all Baptisms take place on the scheduled dates we have provided for you. Baptisms at St. Matthew's are celebrated within the liturgies of the 5:30 pm Vigil Mass or at the 11:45 am Mass on Sunday.
8. Only the child being baptized, the parents and the sponsors should go up to the Baptismal Font for the ceremony.
9. If the child to be baptized will not be wearing white, then a Baptismal garment may be purchased at the Parish office for five dollars.
10. The donation for Baptism is \$35. This should be paid at the Parish Office at least one week before the Baptism takes place.
11. A second and last meeting of parents, their children and if possible, the sponsors, will be held with the Pastor. At this time, the pastor will give them a wholistic and concise instruction in Baptism and the other sacraments, redemption, grace, sin, God, membership and involvement in a Church community, family, and other related topics.

If you have any questions that have not been addressed in these guidelines, please feel free to contact the parish office. (420-6310)